

Part-Time Finance Manager (Mondays & Wednesdays)

We are a leading engineering company, based in Bury and we are seeking a detail-oriented and experienced Company Finance Manager to join our dynamic team. Within this role, you will be responsible for a variety of duties including budgeting, forecasting, and looking at where the business can improve on all financial reporting. **You must be available for a minimum of 2 days per week (Monday and Wednesday) and work 8 hours per working day.**

As our company financial manager, your responsibilities will include:

You will be responsible for a variety of duties including budgeting, forecasting and looking at where the business can improve on all financial reporting.

Key tasks

- Part of the senior management team
- Preparing annual accounts
- Quarterly management accounts and analysis
- Budgets
- Ensuring Airmatic is tax compliant in all areas and reports on efficiency and tax schemes available (such as R&D Claims)
- Familiar with Xero and able to use it to its full potential to streamline reporting
- Advise the board on financial opportunities to fuel growth and reduce costs
- Asset management
 - Fixed asset register
 - Stock balances
 - Cash
- Own the finance process from start to finish and improve where needed
- Cost analysis
- Mentor and line manage our finance assistant
- Manage external account and finance relationships

We are looking for a finance professional with the following experience:

- Experience as an Accountant with an ACA or ACCA, CIMA qualification (or working towards)
- Experience in an Industrial/manufacturing/B2B business preferred but not essential
- Good MS Office skills

We employ a type of persona and we feel that's more important than any other attribute

The Airmatic person is

- Accountable
- Positive
- Always looking to improve and embrace change
- Proactive and solutions-focused

You can show us you're an Airmatic person by demonstrating

- Your Excellent communication, interpersonal & problem-solving skills
- Your strong attention to detail and the ability to work independently and as part of a team

- You're proficient with MS Office and have a good working knowledge of accounting software (Xero)

In return, the successful applicant will receive a competitive salary plus the following benefits...

- **Competitive salary between £35k-£40k (dependent on experience)**
- Full ownership of our finance function with the opportunity to grow into a controller and then director role.
- Training on the job where required
- Part-time and school hours available for working parents
- **Free onsite parking**

Please send your CVs to pavlina@airmatic.co.uk